SRI RAMACHANDRA UNIVERSITY

Declared U/s 3 of the UGC Act, 1956
(NAAC Accredited CGPA 3.52 / 4.00)
Porur, Chennai - 600 116, Tamil Nadu, India.
www.sriramchandra.edu.in

Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 24.06.2013**	**Time: 2.30 - 4.00 P.M**
Chairperson	Dr. J. S. N. Murthy	
Senior Coordinator	Dr. Lt Col A. Ravikumar	
Coordinator	Dr. D. Chamundeeswari	
Minutes Secretary	Dr. S.J. Nalini	
External Members Prof. Thangamuthu, Former V.C. , Bharathidasan University	Present	
Mr. N. Kanniah General Secretary (SRMU)	Apologies	
Mr. V. Ramesh GM, (GA), Hyundai Motors	Present	
Members	**Status**	
Dr. S. P. Thyagarajan	Present	
Prof. K.V. Somasundaram	Present	
Thiru. N. Natarajan	Present	
Dr. P.V. Vijayaraghavan	Present	
Prof. K. Balajisingh	Present	
Dr. A. Rekha	Present	
Prof. D. Prathiba	Present	
Dr. S. Rajendiran	Present	
Dr. R. Suresh	Apologies	
Dr. T.S. Lokeswari	Present	
Dr. P. Venkatachalam	Present	
Dr. A. Anjana	Present	
Dr. S.J. Nalini	Present	
Student Members		
Mr. G. Prashanth Krishna	Present	

Ms. Jesintha Stephenson	Present
Agenda	1. AQAR for the Academic year 2012-13. 2. Recommendations of AAA committee & ATR 3. Preparation for Re-accreditation process. 4. Submission of LOI to NAAC 5. Any other matter.

No	Issue/Report / findings/ conclusions	Action to be taken	Responsible Person	Target Date	Follow up
	The Chairperson Dr. JSN Murthy welcomed and thanked all for being present. The previous GBM minutes held on 13.8.2013 was read and was passed by Dr. C. Thangamuthu.				
1.	Business arising from previous minutes	Dr. S. P. Thyagarajan confirmed the validity period of NAAC accreditation. It starts from the date of receipt of letter from NAAC office pertaining to accreditation status which stands as 29.1.2009 and five years thereafter.	Senior Coordinator and Coordinator	28/01/2014	LOI and RAR to be Uploaded to NAAC Website by Sep 2013
2.	Annual Quality Assurance Report for the Academic Year 2012-13.	Dr. D. Chamundeeswari presented the salient features of the annual IQAC report for the academic year 2012-2013 to be submitted online to NAAC office. Suggestions / remarks given include: 1. Prof. P.V. Vijayaraghavan insisted that concentration is needed on strongly disagreed areas in student feedback and appropriate corrective actions needs to be taken. 2. Reverse scoring questions may be added in the student feedback format to get real feedback. 3. Dr. Thangamuthu appreciated the exhaustive and systematic presentation of the report. He insisted IQAC to penetrate deeper into data through introspection and analysis so as to achieve quality improvement of grey areas. To add details related to path breaking research aspects, incremental data on faculty strength and highlight the key funding agencies. 4. Dr. S. P. Thyagarajan explained about the customization of API format for medical,	Coordinator, IQAC Dr. S. P. Thyagarajan	Sep 2013	-

		dental and other health science departments.			
		5. The customized format of API for medical and dental institutions to be made public by uploading in the website and by conducting a conference / seminar related to it by IQAC.	Senior Coordinator, IQAC		
		6. MCI to be informed about this initiative.	Vice Chancellor		
		7. To work out on ideal benchmarks for the university	IQAC		
		8. Mr. Ramesh External Member insisted on conduction of exit evaluations for students.			
2.	Report on AAA committee visit and recommendation	Dr. Lt Col A. Ravikumar informed about the AAA visit and presented the action taken report on the recommendations given by the committee. Suggestions / remarks given include: 1. E governance to be functional by September 2013	Prof. P. V. Vijayaraghavan	Sep 2013	
		2. Mr. Ramesh External Member informed that installation of RFID in library is not required as the procuring cost does not balance with its usefulness.	Dr. R. Suresh Member, IQAC		
		3. Dean of Faculties informed that library hours cannot be extended after 8 pm considering the security reasons. Management has installed 11 additional cameras for security and anti ragging purpose. Reading rooms facilities are existing in the hostels.	Dr. R. Suresh Member, IQAC		
		4. Librarian with M.Sc. qualification in library sciences with previous experience in Connemara and IIT library has been appointed	Prof. P.V. Vijayaraghavan		
		5. To seek the support of Dr. S. Rangaswami for initiating Humanities	Coordinator,	Sep	

		courses in the university	IQAC	2013	
		6. Dr. Thangamuthu suggested that humanities may be started as modular course utilizing internal or external experts rather than initiating a department for it.	Coordinator, IQAC	Sep 2013	
		7. NCC unit: Mr. Prashanth the student member felt that active participation in NCC of students may not be possible due to rigorous schedules in medical syllabi			
		8. Dr. K.V. Somasundaram informed that Alumni Cell of SRU has been initiated with 19 chapters functioning under it.			
		9. Government / Industry / University collaboration: The company social responsibility initiative (CSIR) by Hyundai was highlighted. As per the tie up between Hyundai and SRU, teaching fellowship for 3 students and amount of $40,000 for patient care utilization are provided	Vice Chancellor		
		10. Dr. SPT informed that central research facility was preparing for GLP accreditation, first of this kind among teaching institution			
		11. Mr. Ramesh, External Member emphasized on improving ICU services in G block at par with Medical center.			
		12. Prof. PVV informed that with hospital expansion, equipment and human resource requirement has increased. The management has taken initiatives to improve these requirements and by 4 months time, existing problems will get resolved.	Medical Director SRMC Hospital ("G" Block)		
3.	Report on preparation for Re-accreditation	Approval was given by general body to post letter of intent (LOI) to NAAC by July 2013. Other time line schedules for reaccreditation was approved.			

process.	• Data collection from Depts. Up to June 2013	Senior Coordinator and Coordinator, IQAC		
	• Submission of LOI to NAAC by July 2013			
	• Posting of RAR in NAAC website by Sep 2013			
	• Application for Re-accreditation by Sep 2013			
	• Inspection/Peer visit likely by Jan/Feb 2014			
	Dr. D. Chamundeeswari informed that IQAC requirements have been incorporated in the e governance modules of the university. Templates had been prepared in 13 identified areas and software preparation is in progress.			
	Mr. Prashanth informed about the involvement of students in various extension activities – Vitagen, MedHope, students posting in the rural health center. Mr. Ramesh added about the Hyundai initiative through which 500 Korean students visit Indian rural villages for extension activities so as to promote basic health, environment and hygiene			

Vice Chancellor thanked the external, ex-officio and the core committee members for their presence and support. Meeting concluded at 4.10 P.M.

Dr. J. S. N. Murthy

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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 14.07.2014**	**Time: 2.30 - 4.00 P.M**
Chairperson	Dr J S N Murthy	
Senior Coordinator	Dr Lt Col A Ravikumar	
Coordinator	Dr D Chamundeeswari	
Minutes Secretary	Dr S J Nalini	
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Present	
Mr N Kanniah General Secretary (SRMU)	Present	
Mr V Ramesh GM, (GA), Hyundai Motors	Present	
Members	**Status**	
Dr S P Thyagarajan	Present	
Prof K V Somasundaram	Apologies	
Thiru N Natarajan	Present	
Dr P V Vijayaraghavan	Present	
Prof K Balajisingh	Apologies	
Dr A Rekha	Present	
Prof D Prathiba	Apologies	
Dr S Rajendiran	Present	
Dr R Suresh	Present	
Dr T S Lokeswari	Present	
Dr P Venkatachalam	Present	
Dr A Anjana	Present	
Dr S J Nalini	Present	
Alumni Members		
Dr. Navin Alexander	Apologies	
Dr. Mohan Choudhary	Apologies	
Student Members		
Mr G Prashanth Krishna	Present	
Ms Jesintha Stephenson	Present	

Agenda	1. Annual quality assurance report for 2013-14 2. Preparation for NAAC peer team visit for cycle 2 accreditation 3. Any other matter			

No	Issue/Report / findings/ conclusions	Action to be taken	Responsible Person	Target Date	Follow up
	The Chairperson Dr. JSN Murthy welcomed and thanked the external and internal members for their presence.				
1.	Annual Quality Assurance Report for the Academic Year 2013-14.	Dr. A. Ravikumar presented the salient features of the annual IQAC report for the academic year 2013-2014 to be submitted to NAAC, Bengaluru. Suggestions / remarks given include: 9. Dr. Thangamuthu appreciated the exhaustive and systematic presentation of the report and also the exemplary and substantial contributions of the university in 2013-14. He advised to submit a copy & CD of the presentation with the AQAR. He asked to check the answers submitted for the following questions: (a) Faculty involved in BoS: Insisted on adding senior, middle and junior level faculty in the BoS, 50% must be internal and another 50% must be external members Prof. P.V. Vijayaraghavan explained the three tier system of curriculum revision followed in the University and suggested to add the HOD's of departments as members in BOS (b) To include the term University sponsored projects under the titles of Chancellor Summer Research Fellowship and other grants given by the University (c) Name of the journals with high impact factor to be added in the report Prof. S P Thyagarajan explained the	Coordinator, IQAC	July 2014	-

		system followed by the IQAC for publication analysis (d) To increase the number of smart classrooms available and also faculty and students about its use. (e) To be more specific in mentioning the grievances of the students. Dr. Rekha informed the grievance raised by students about provision of lockers in the dining hall and common room which was redressed. 10. Mr. Kanniah congratulated the outstanding performance of the University in all dimensions and appreciated the efforts of Chancellor and his dedicated team 11. Mr. Ramesh appreciated the improvement shown across the years and complimented the exhaustive PPT presentation by Senior Coordinator..			

| 2. | Report on NAAC Peer Team visit | Dr. Lt Col A. Ravikumar informed about the 12 member NAAC peer team visit scheduled from 19th -22nd of August 2014.

The minute to minute schedule that was prepared and approved by the Chairman of the NAAC peer team with minor changes was also presented.

External members were requested to be present on 19th August for inaugural session & lunch with NAAC peer team members and were invited for dinner on the same day.

Dr. Thangamuthu advised to showcase the strength of the university and also to highlight the striking points in the PPT.

Dr. Ravikumar informed about the plan for one more PPT rehearsal for all departments.

Prof S. P. Thyagarajan notified that the exit meeting will be held in the main auditorium and to focus on overall sensitization of the faculty and students.

Dr. Thangamuthu insisted to assemble a sizeable strength of students, parents & alumni during the interaction with the NAAC peer team.

Dr. Chamundeeswari informed about the preparation of key indicators for submission to NAAC | | | |
| 4 | Any other | E – governance policy
Dr. S.P Thyagarajan highlighted the ten different modules developed under the e-governance portal of SRU with different layers of security. He briefed on the communication flow system with appropriate SMS alerts. He informed the initiation of this project that stared 1 ½ years back and its successful implementation in 2014. An exclusive IT training was facilitated to all employees of SRU. A IQAC module was also developed in exe format to gather data input from individual departments that is updated every 3 months. An IT policy has been developed for the University. The brochure is under print. | | | |

		Dr. Rajendiran insisted on provision of a separate office for IT department with servers next to the CFO room. Dr. Thangamuthu appreciated the installed e- governance system that paves way for transparency, accountability & professionalism enabling the leadership to reach the target group without any time lag.			

Vice Chancellor thanked the external, ex-officio and the core committee members for their presence and support. Meeting concluded at 4.00 P.M.

Dr. J. S. N. Murthy

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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 13.01.2015**	**Time: 11.00 - 1.00 P.M**
Chairperson	Dr J S N Murthy	
Senior Coordinator	Dr Lt Col A Ravikumar	
Coordinator	Dr D Chamundeeswari	
Minutes Secretary	Dr S J Nalini	
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Present	
Mr N Kanniah General Secretary (SRMU)	Apologies	
Mr V Ramesh GM, (GA), Hyundai Motors	Present	
Members	**Status**	
Dr S P Thyagarajan	Present	
Prof K V Somasundaram	Present	
Thiru N Natarajan	Apologies	
Dr P V Vijayaraghavan	Apologies	
Prof K Balajisingh	Present	
Dr A Rekha	Present	
Prof D Prathiba	Present	
Dr S Rajendiran	Present	
Dr R Suresh	Present	
Dr T S Lokeswari	Present	
Dr P Venkatachalam	Present	
Dr A Anjana	Present	
Dr S J Nalini	Present	
Alumni Members		
Dr. Navin Alexander	Apologies	
Dr. Mohan Choudhary	Present	
Student Members		

Mr G Prashanth Krishna	Apologies
Ms Jesintha Stephenson	Apologies
Agenda	4. Award of NAAC Certificate. 5. Discussion on the Scores of NAAC. 6. Proposal to Conduct "ICT in Teaching & Research" Seminar cum workshop on 6th & 7the March 2015. 7. Any other matter

No	Issue/Report / findings/ conclusions	Action to be taken	Responsible Person	Target Date	Follow up
	The Chairperson Dr. JSN Murthy welcomed and thanked the external and internal members for their presence.				
1.	Annual Quality Assurance Report for the Academic Year 2013-14.	Dr. A. Ravikumar presented the salient features of the annual IQAC report for the academic year 2013-2014 to be submitted to NAAC, Bengaluru. Suggestions / remarks given include: 12. Dr. Thangamuthu appreciated the exhaustive and systematic presentation of the report and also the exemplary and substantial contributions of the university in 2013-14. He advised to submit a copy & CD of the presentation with the AQAR. He asked to check the answers submitted for the following questions: (f) Faculty involved in BoS: Insisted on adding senior, middle and junior level faculty in the BoS, 50% must be internal and another 50% must be external members Prof. P.V. Vijayaraghavan explained the three tier system of curriculum revision followed in the University and suggested to add the HOD's of departments as members in BOS (g) To include the term University sponsored projects under the titles of Chancellor Summer Research Fellowship and other grants given by the University	Coordinator, IQAC	July 2014	-

		(h) Name of the journals with high impact factor to be added in the report Prof. S P Thyagarajan explained the system followed by the IQAC for publication analysis (i) To increase the number of smart classrooms available and also faculty and students about its use. (j) To be more specific in mentioning the grievances of the students. Dr. Rekha informed the grievance raised by students about provision of lockers in the dining hall and common room which was redressed. 13. Mr. Kanniah congratulated the outstanding performance of the University in all dimensions and appreciated the efforts of Chancellor and his dedicated team 14. Mr. Ramesh appreciated the improvement shown across the years and complimented the exhaustive PPT presentation by Senior Coordinator..			

2.	Report on NAAC Peer Team visit	Dr. Lt Col A. Ravikumar informed about the 12 member NAAC peer team visit scheduled from 19th -22nd of August 2014.			
		The minute to minute schedule that was prepared and approved by the Chairman of the NAAC peer team with minor changes was also presented.			
		External members were requested to be present on 19th August for inaugural session & lunch with NAAC peer team members and were invited for dinner on the same day.			
		Dr. Thangamuthu advised to showcase the strength of the university and also to highlight the striking points in the PPT.			
		Dr. Ravikumar informed about the plan for one more PPT rehearsal for all departments.			
		Prof S. P. Thyagarajan notified that the exit meeting will be held in the main auditorium and to focus on overall sensitization of the faculty and students.			
		Dr. Thangamuthu insisted to assemble a sizeable strength of students, parents & alumni during the interaction with the NAAC peer team.			
		Dr. Chamundeeswari informed about the preparation of key indicators for submission to NAAC			
4	Any other	E – governance policy Dr. S.P Thyagarajan highlighted the ten different modules developed under the e-governance portal of SRU with different layers of security. He briefed on the communication flow system with appropriate SMS alerts. He informed the initiation of this project that stared 1 ½ years back and its successful implementation in 2014. An exclusive IT training was facilitated to all employees of SRU. A IQAC module was also developed in exe format to gather data input from individual departments that is updated every 3 months. An IT policy has been developed for the University. The brochure is under print.			

		Dr. Rajendiran insisted on provision of a separate office for IT department with servers next to the CFO room. Dr. Thangamuthu appreciated the installed e- governance system that paves way for transparency, accountability & professionalism enabling the leadership to reach the target group without any time lag.			

Vice Chancellor thanked the external, ex-officio and the core committee members for their presence and support. Meeting concluded at 4.00 P.M.

Dr. J. S. N. Murthy

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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 12.01.2016**	**Time: 2.30 - 4.00 P.M**
Chairperson	Dr J S N Murthy	
Senior Coordinator	Dr Lt Col A Ravikumar	
Coordinator	Dr D Chamundeeswari	
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Apologies	
Mr N Kanniah General Secretary (SRMU)	Apologies	
Mr V Ramesh GM, (GA), Hyundai Motors	Apologies	
Members	**Status**	
Dr S P Thyagarajan	Present	
Prof K V Somasundaram	Apologies	
Thiru N Natarajan	Apologies	
Dr P V Vijayaraghavan	Present	
Prof K Balajisingh	Apologies	
Dr A Rekha	Apologies	
Prof D Prathiba	Present	
Dr S Rajendiran	Apologies	
Dr R Suresh	Present	
Dr T S Lokeswari	Present	
Dr P Venkatachalam	Present	
Dr A Anjana	Apologies	
Dr S J Nalini	Apologies	
Alumni Members		
Dr. Navin Alexander	Apologies	
Dr. Mohan Choudhary	Apologies	
Agenda	1. National Institutional Ranking Framework - Submission of SRU report. 2. National Conference "Setting Benchmarks in Teaching & Learning through ICT" on 5th & 6th February 2016. 3. Any other matter.	

The Vice Chancellor welcomed the members of IQAC & requested the Senior Coordinator to conduct the meeting and discussed the following.

1. The Senior Coordinator initiated the discussion on submission of University report for the newly introduced National Institutional Ranking Framework (NIRF).

2. He explained that in the very short time available the members of Quality Cell & IQAC were able to gather data as required by NIRF. It was clarified that the questions and data requirements was different from NAAC format and this NIRF format was suited for Universities with Engineering / Arts & Sciences Colleges.

3. Prof. S P Thygarajan explained that the present format does not cover many aspects of Health Science Institutions / Universities. He also mentioned that he discussed that we discussed the matter with a member of NIRF data collection team based in Ahmedabad, who said that the Science Institution may not be covered by NIRF this year.

4. The Vice Chancellor opined that since there was no harm in submitting the data, our university should submit the data as applicable and it was up to UGC (NIRF) to decide whether it is suitable or not. All members agreed to this suggestion.

5. It was decided to upload the submission by 14th Jan 2016 as 15th January 2016 was a holiday due to Pongal.

6. The arrangement and program schedule presentation by Dr. Chamundeeswari for the National Conference on Setting Benchmarks in Teaching Learning through ICT on 5th & 6th Feb 2016. She also informed that a sum of Rs.1 lakh sanctioned by NAAC, Bengaluru for this conference.

7. The Senior Coordinator requested to Director (Academic Administration) for providing Wifi connectivity in Lecture Theatre – 6, fourth floor, Medical College Building.

8. This was approved by all members.

9. Vice Chancellor thanked all the members and the meeting was concluded.

Dr. J. S. N. Murthy

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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 30.06.2016**	**Time: 2.30 - 4.30 P.M**
Chairperson	Dr J S N Murthy	
Senior Coordinator	Dr Lt Col A Ravikumar	
Coordinator	Dr D Chamundeeswari	
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Present	
Mr N Kanniah General Secretary (SRMU)	Apologies	
Mr V Ramesh GM, (GA), Hyundai Motors	Apologies	
Members	**Status**	
Dr S P Thyagarajan	Present	
Prof K V Somasundaram	Present	
Thiru N Natarajan	Present	
Dr P V Vijayaraghavan	Present	
Prof K Balajisingh	Present	
Dr A Rekha	Present	
Prof D Prathiba	Present	
Dr S Rajendiran	Present	
Dr R Suresh	Present	
Prof Roopa Nagarajan	Present	
Dr T S Lokeswari	Present	
Dr P Venkatachalam	Present	
Dr A Anjana	Apologies	
Dr S J Nalini	Present	
Alumni Members	**Student Members**	
Dr. Navin Alexander	Apologies	Mr. Harin R R	Present
Dr. Mohan Choudhary	Apologies	Ms. Aravinda Hari Ram	Present
Agenda	1. AQAR for the Academic Year 2015 - 16 2. National Institutional Ranking Framework (NIRF) – Report and Action taken 3. Plan for Vision 2025 – Medium Term Goals (2016	

	– 2020)
	4. Any other matter.

The Vice Chancellor welcomed the members of IQAC.

The minutes of the last GBM held on 12th January 2016 were approved.

Chairman requested the Senior Coordinator of IQAC to present the Annual report.

The IQAC Senior Coordinator Dr. A Ravikumar presented the Annual Quality Assurance Report for the year 2015-2016.The presentation was made under the heads Curricular reforms, Teaching learning aspects, Research & Extension activities, Infrastructure augmentation, Student support activities, Best practices, SWOC & Future Plans.

The following aspects were deliberated and suggestions made for action.

National Institutional Ranking Framework (NIRF)
- Prof. S P Thyagarajan suggested that the feedback analysis report should be published in SRU website, to fulfill the perception criteria as required by NIRF.
- He appreciated that NIRF has considered our representation with regard to publications and consequently our ranking was changed to 41A from the earlier 58 among 233 Universities all over India. This was appreciated by all members present.
- Dr.Thangamuthu added that in Vellore Institute of Technology, the topper in Class 12 among Government schools in each District was identified and they are awarded scholarship to pursue higher studies in VIT. He asked the IQAC to get the Feedback (perception) of Students, Alumni, Patients, Parents and Employers and display in University Website. It could also be presented to the visiting faculty as required by NIRF.
- He suggested IQAC to take NIRF as an important task and concentrate on different dimensions of quality in the University. He advised to make strategic planning and institutional management based on New Education Policy. He suggested getting help from International experts, who come as visiting faculty.
- The Vice Chancellor asked to add the services of Medical faculty & Students to Voluntary Health Service as Institutional Social Responsibility of SRU instead of SRMC & RI for achieving higher ranking in NIRF.
- He said that Radiology Department of SRU provides online support to VHS in complex cases. Prof. Thangamuthu suggested converting such extension activities to mission mode project and each output should have research potential. He also added that all University sponsored projects should be valued in terms of infrastructure, working hours, material cost and other expenditure.

FEEDBACK
- Dr. S P Thyagarajan suggested that the employer's satisfaction index should be analyzed by obtaining feedback from the students who take internship in industry. He suggested performing comparative analysis of the report for the past 3 years and representing it

graphically.

- Dr. P V Vijayaraghavan emphasized that IQAC is a body which sets standards for the institution by collecting data, analyzing the feedback and by suggesting improvements for the institution.

- Prof. Thangamuthu said that responses like excellent, good and fair will not give real feedback. Hence, he stressed that suggestions for further improvement should to be acquired through open ended questions. To keep track of Alumni's progression, he advised to use Information Technology for periodical updating. As 360° feedback is essential, he insisted IQAC to spearhead this initiative.
- Dr. Ravikumar requested help from Registrar's office in the analysis of feedback.

RESEARCH & PUBLICATIONS

- Dr. S P Thyagarajan suggested that the students projects in Pharmacy and other Allied courses if found suitable can be encouraged as 'Start Up' to promote entrepreneurship among students.
- Prof. S P Thyagarajan informed that two National Institute of Health (USA) projects were sanctioned last year and asked IQAC to compare and represent the data graphically on incremental addition of projects for the past 3 years
- Prof. Dr. Thangamuthu asked to add the publication analysis department wise.
- Dr Thangamuthu suggested on adoption of University rules to pay for the publication charges, in high impact journals.   Prof. Dr. S P Thyagarajan added that the rules are already existing at SRU and it can be projected as one of the best practices.
- Dr. S P Thyagarajan added that Research Departments has been created where faculty carry out 75% research and 25% teaching.
- Regarding steps taken for commercialization of patent by the institution, Prof S P Thyagarajan said a Chief Scientific Officer has been appointed to help the process of patenting and to work on virtual concepts

ALUMNI & PLACEMENT

- Dr. S P Thyagarajan asked IQAC to define placement for Medical, Dental and Para Medical profession. He insisted that as placement differs from course to course, the analysis of data is important to provide a novel projection of placement statistics for the entire University encompassing various courses.
- Dr. P V Vijayaraghavan, Director (Academic & Administration) said that 2 persons have been appointed a Placement Officer and one Executive as officer in charge of Alumni and Placement Cell of the University
- Dr. K. V Somasundaram, Dean of Faculties added that currently a criterion has been added by banks to sanction educational loan only after ascertaining the placement percentage of the University. He further added to include the Faculty Satisfaction Index too.

- Dr. P V Vijayaraghavan, stressed that Employee Satisfaction Index can be obtained from Medical Director
- To track of Alumni's progression, Prof. Thangamuthu advised to use technology for periodical updating. As 360° feedback is essential, he insisted IQAC to spearhead this initiative.
- Regarding projection of Alumni activity department wise, Prof. Thangamuthu emphasized to develop a Federation and coordinate with them and the departments with stronger activities related to alumni can be projected. Prof. P V Vijayaraghavan added that ID cards for alumni have been distributed as per the feedback form.

UNIVERSITY WEBSITE
- Registrar wanted clarification whether to put the whole questionnaire and analysis in the website
- Prof. Thangamuthu emphasized to give only the methodology and analysis data to be put in the website. Also to include some videos/ statements highlighting what students think of their own campus.

STUDENT'S SUPPORT
- Regarding student support the Registrar asked to add in the report, award of merit cum means scholarship to 35 students in the last one year. A total of 14 lakhs has been sanctioned by the management.
- Dr. P V Vijayaraghavan said that Mentor – Mentee allotment is done phase wise in Medical College and suggested that the CV's of mentors be published in the website, to enable students to select on their own, and then try to match them with the request. Though the system of longitudinal mentoring existed initially, as students felt difficulty in it, currently the mentors are selected as per the student's year of study. The student representative also said that this process was effective.
- The student representative also said that mentee should be selected from the particular semester batch so that mentors – mentees meeting are feasible
- Prof. Thangamuthu insisted to obtain a structured feedback related to mentorship and emphasized that the student should be given choice for selecting the mentor.
- Dr. Rajendiran, IQAC member said that in collaboration with IIT, a virtual lab is being established
- Dr. Rekha explained about the EQUINOX program scheduled in August 2016. Dr. Thangamuthu suggested to conduct a Press Meet and also a Press Release for the program

BEST PRACTICES
- The two best practices – "Safety and Utility Audit" and "Recognition of high quality research publications" identified was appreciated by the committee members.

SWOC Analysis

- Prof. Thangamuthu appreciated the efforts of IQAC for performing SWOC analysis of the institution.
- Prof Thangamuthu suggested to include SRU to be within the top 100 world class University.
- Prof. P.V.Vijayaraghavan emphasized a near future vision of creation of a 'Tech Park' infrastructure by 2020, as seen in Melbourne University, Australia which gives access to any health care professional to utilize the facility for skill development. Prof. Thangamuthu added that under National Skill Development Program, to improve the professional care and promote Institutional Social Responsibility.
- Regarding Institutional Social Responsibility (ISR) Prof. S P Thyagarajan said that SRU is supporting manpower and infrastructure for VHS. PG and UG students have clinical exposure to AID's patients.
- Prof K V Somansundaram asked to add Nuclear Medicine as a new infrastructure created in the year 2015-16.

GOVERNANCE
- Dr. S P Thyagarajan said SRU is one of the Universities adopting Academic Performance Indicator. Prof. P V Vijayaraghavan emphasized that "Introduction and conduct of API in Sri Ramachandra University" can be taken as one of the best practices.
- The Vice Chancellor emphasized that recently we signed MOU with TATA for CSR in which SRU will take an active partner to foster Medical Technology.

IQAC year planner June 2016- May 2017
- Dr. Chamundeeswari, IQAC Coordinator presented the 2016-17 year planner. Prof. S P Thyagarajan highlighted on the visit of Prof Caven Mc Loughlin, a Fulbright Scholar from University of Kent (USA) for 45 days. He will support faculty and students in preparing research proposal and manuscript submission. He will also participate in the INSPIRE program organized by CRF.
- Prof. Thangamuthu accepted the inclusion of Senior Consultants in Medical Centre as visiting faculty.
- Prof. S P Thyagarajan remarked that eligibility for the number of days for conduct of Faculty Development Program has been decreased from 6 to 3 by NIRF. Hence he opined that all the departments should conduct Educational programs for 3 days.

The General Body approved the AQAR 2015- 16 with the inclusion of suggested modifications.

The meeting got adjourned and Senior Coordinator thanked the external expert. The Vice Chancellor thanked all the members for their active participation.

Dr. J. S. N. Murthy

SRI RAMACHANDRA UNIVERSITY
Declared U/s 3 of the UGC Act, 1956
(NAAC Accredited CGPA 3.52 / 4.00)
Porur, Chennai-600 116, Tamil Nadu, India.
www.sriramchandra.edu.in

Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)		
Venue: Vice Chancellor's office	**Date: 14.11.2016**	**Time: 2.00 - 4.00 P.M**
Chairperson	Dr J S N Murthy	
Senior Coordinator	Dr Lt Col A Ravikumar	
Coordinator	Dr D Chamundeeswari	
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Present	
Mr N Kanniah General Secretary (SRMU)	Apologies	
Mr V Ramesh CEO, Professional Skill Training & Consultancy P limited.	Present	
Members	**Status**	
Dr S P Thyagarajan	Present	
Prof K V Somasundaram	Present	
Thiru N Natarajan	Present	
Dr P V Vijayaraghavan	Present	
Prof K Balajisingh	Present	
Dr A Rekha	Present	
Prof D Prathiba	Present	
Dr S Rajendiran	Present	
Dr R Suresh	Present	
Prof Roopa Nagarajan	Present	
Dr T S Lokeswari	Present	
Dr P Venkatachalam	Present	
Dr A Anjana	Apologies	
Dr S J Nalini	Present	
Alumni Members	**Student Members**	
Dr. Navin Alexander	Apologies	Mr. Harin R R	Apologies
Dr. Mohan Choudhary	Apologies	Ms. Aravinda Hari Ram	Apologies
Agenda	1. Welcome and Opening remarks – Vice Chancellor 2. Approval for National Institutional Ranking	

	Framework (NIRF) 2017 Report
	3. National Conference on "Academia, Industry Collaborations – Opportunities and Challenges" on 2nd to 4th March 2017.
	4. Any other matter.

Issue/Report / findings/ conclusions	Action to be taken	Responsible Person	Target Date	Follow up
The Vice Chancellor welcomed the external and internal members of IQAC and passed the minutes of the meeting held on 30th June 2016. The Senior Coordinator presented the National Institutional Ranking Framework (NIRF) 2016 report for the year 2013-14 to 2015-16. The presentation was made under the heads Student details, Faculty details, IPR & Research Funding, Facilities, PCS Facilities and Perception. The following aspects were deliberated and suggestions made for action.				
National Institutional Ranking Framework (NIRF) 2017	We are participating in three disciplines viz Medical, Pharmacy and University (Overall).	Dr. A Ravikumar – Overall Dr. Anandan –Medical Dr. Chamundeeswari - Pharmacy	30.11.2016	28.11.2016
Student Details	UG – 2 years & 6 years programmes are not mentioned in NIRF online format. Regarding this mail has been sent to NIRF for clarification.	Dr. A Ravikumar	30.11.2016	
Sanctioned & Student strength	NIRF recommended to mention the UG- 6 years program in PG-Integrated column & UG-2 years program in UG 3 years column.	Registrar	30.11.2016	
Entrepreneurship	Dean of Faculties suggested that there are more entrepreneurs among Alumni. So, mail has to be sent through Alumni cell.	Alumni Association	28.11.2016	25.11.2016
Placement	Dr. S.P. Thyagarajan suggested to add both On-campus & Off-campus placement.	Placement Cell	28.11.2016	24.11.2016

	Dr. Thangamuthu also approved it.			
Top Universities	Prof. S. P. Thyagarajan suggested to include other leading universities in top universities. Even though they are not listed in ranking.	Quality Cell to confirm with NIRF	30.11.2016	
Ph. D details	NIRF wanted only full time Ph. D details to be entered.	Registrar	30.11.2016	
Faculty Details	The highest qualification for Medical College is not mentioned in drop down. (For example: FRCS, FRCP, MRCP, DCH, DPM, AB). A mail has been sent to NIRF from Registrar to include above mentioned qualification.	Registrar	28.11.2016	26.11.2016
Facilities	The Utilization amount is very less in current year compared to the previous year. Dr. S.P. Thyagarajan asked to rectify with the Chief Finance Officer.	Chief Finance Officer	30.11.2016	
IPR / Research Funding	Dr. Thangamuthu suggested to add clinical trials projects under Consultancy project details.	Central Research Facility	30.11.2016	
Executive Development Program	The IQAC members clarified that executive programs are not applicable for medical, its only for engineering people.	Dr. Lt Col A Ravikumar Dr. Chamundeeswari	30.11.2016	
Perception	1. The NIRF prescribed formats are to be uploaded in University website. Hence we have to design NIRF window in the website	Registrar Dr. Lt Col A Ravikumar Dr. Chamundeeswari	19.11.2016	16.11.2016

	of SRU. 2. <u>Feedback</u>: The Stakeholders, Alumni, Students, Parents, Faculty, Employer, Research Agencies, FDP, Orientation, Integrated Curriculum, Conferences and Academic Peers feedback analysis reports to be uploaded in SRU website.	Quality Cell Members & Registrar		
	3. The Publication Analysis report and In-house Consultancy project details to be uploaded in the website under three disciplines.	Dr. S.P.Thyagarajan, Registrar	30th Nov 2016	24th Nov 2016

The meeting got adjourned and Senior Coordinator thanked the external experts. The Vice Chancellor thanked all the members for their active participation.

Dr. J. S. N. Murthy

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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)			
Venue: Vice Chancellor's office	Date: 31.07.2017		Time: 2.30 - 4.30 P.M
Chairperson	Dr P V Vijayaraghavan		
Senior Coordinator	Dr Lt Col A Ravikumar		
Coordinator	Dr D Chamundeeswari		
External Members Prof Thangamuthu, Former V.C. , Bharathidasan University	Present		
Mr N Kanniah General Secretary (SRMU)	Apologies		
Mr V Ramesh CEO , Professional Skill Training & Consultancy P Ltd	Present		
Members	**Status**		
Dr S P Thyagarajan	Present		
Prof K V Somasundaram	Present		
Thiru N Natarajan	Present		
Prof K Balajisingh	Present		
Dr A Rekha	Present		
Prof D Prathiba	Present		
Dr S Rajendiran	Apologies		
Prof Roopa Nagarajan	Present		
Dr T S Lokeswari	Present		
Dr P Venkatachalam	Present		
Dr S J Nalini	Present		
Dr R Sivakumar	Present		
Alumni Members		**Student Members**	
Dr. Navin Alexander	Present	Ms M Lekhaa	Present
Dr. Mohan Choudhary	Apologies	Mr K Abijit Vasan	Present
Agenda	1. Approval of the Minutes of Meeting held on 14th Nov 2016 2. Presentation of AQAR 2016-17by Dr. Lt Col A Ravikumar, Senior Coordinator, IQAC, Discussion		

	and approval of AQAR. 3. Presentation of IQAC year planner 2017-18 by Dr. Chamundeeswari, Coordinator, IQAC 4. Any other matter.

The Vice Chancellor welcomed the external members and members of IQAC.

The minutes of the last GBM held on 30th June 2016 were approved.

The Chairman Dr P.V.Vijayaraghavan requested the Senior Coordinator of IQAC to present the Annual report.

The IQAC Senior Coordinator, Dr. A Ravikumar presented the Annual Quality Assurance Report for the year 2016-2017.The presentation was made under the heads Curricular reforms, Teaching learning aspects, Research & Extension activities, Infrastructure augmentation, Student support activities, Best practices, SWOC & Future Plans.

The following aspects were deliberated and suggestions were made for action.

Student Satisfaction Index:

Dr. Thangamuthu suggested to add "Open ended Questions" for further improvement in the feedback form. Every parameter should include suggestions and scope for improvement. He asked to analyse the feedback properly. An action taken on the feedback should be added in the report. Further, student satisfaction index should be analyzed for better understanding.

Mr. Ramesh said "my voice" can be created wherein every co-worker has a chance to communicate. He asked to make questions related to student attributes to be more clear. It can be made online.

Dr Sivakumar said that the feedback forms should have more specific questions.

Dr PVV suggested to send feedback analysis to Quality Improvement Patient Safety Team (QIPST) in Medical centre for patient care related validation of questionnaire which can be also sent to external members or experts. Once questionnaire is developed he insisted to do a pilot study.

Dr SPT told that NAAC is developing a newer version / templates of feedback for students / faculty. They are randomly choosing people from whom they are going to get feedback. He explained the salient features of the feedback form.

- Need for survey not known to students
- Online feedback
- Same model as in NIRF for obtaining information from institutional website
- Assessment will be 80% software based inputs and 20% peer team report

- Duration of Peer team visit Universities 2 days, Colleges 1 day visit

Teaching, Learning Evaluation:

Dr PVV explained about FIME program. It is now named as Advanced Courses in Faculty Development Program. It is a one year program with two contact sessions and is awarded by 10 nodal centers by MCI. 70 faculties will receive certificate during 1st Convocation to be held in SRU on 19th August 2017. He added that an M.Phil in Medical Education program will be initiated by SRU. He also asked to give pass% of students from 1st to final year.

Dr Thangamuthu emphasized that basic and non clinical faculty should be encouraged to pursue research.

Research & Extension activities:

Dr SPT said that ICMR, MD, Ph.D program are of two years duration after MD especially in clinical. MCI is not considering the two years as experience. They should be considered as Senior Resident. Dr SPT insisted that the faculty and researchers should publish only in indexed databases.

National Service Scheme:

Five Asst Deans, one Dean of Students and 400 students are involved in NSS. Swatch Bharath Abhiyan is covered by RHTC in three villages. 20% of the villages' adopted by the University and 80% campus cleanliness.

Dr Thangamuthu said that tremendous scope for visibility of campus regarding extension activities and asked to create some space for student initiatives.

Dr PVV insisted that more faculty should take up Research in the University.

Dr Thangamuthu said that the research among clinical faculty has limitations. He suggested that the Non-clinical & Basic medical sciences group to take research.

Dr SPT said that a decision has been taken by Board of Management to rename CRF as SRU Incubator or Research.

Infrastructure:

Library: To improve the internet connectivity.
Dr PVV said to keeping policy of giving to online journals. In collaboration with City Union Bank a scheme to issue smart card used for employee and students is planned.

Dr PVV said a new IT Chief has been appointed and he will audit the present internet connection in SRU. Wi-fi facility is available in Library and Hostel.

Dr SPT told that research has been strengthened by identifying 54 Faculty members under Research

Ambassador Scheme. He emphasized that every faculty should have one funded project. 1st level faculty who have done remarkable research work are categorized as Research Ambassador Mentor, 2nd level faculty who have contributed in research are categorized as Research Ambassador 3rd level faculty who are aspiring to perform good research are called Aspiring Research Ambassdor.

Student Support Activities:

Student Placement: Dr PVV reiterated that a well experienced person from industry is required as Placement Officer. He mentioned that there are few people are Academic Researchers and Industrial Researchers.

Mr Ramesh said that most of industries started outsourcing for manpower.

SWOC Analysis was presented and the following was discussed.
1. CBCS feedback on electives implementing is streamlined through online process.
2. Separate infrastructure for AHS to be implemented.
3. MBA in health care quality to be started in two months time.
4. MOODLE methodology is focused to impact medical education especially in Anatomy. The HOD Anatomy has been identified by NPTEL for development of modules in Medical Sciences.
5. The National Institutional Ranking Framework (NIRF) released by Govt. of India an 4th April 2017. SRU ranked 39 out of 724 Universities & Pharmacy College ranked 19 out of 316 Pharmacy Colleges in India.

Dr SPT emphasized to identify areas and work for it to fill the gaps.

  a. Incubation Innovation Centre-BOM approved Sophisticated Instrumentation Lab and strengthened manpower to Sri Ramachandra Innovation centre.
  b. BOM accepted International students centre hence structured centre for international collaboration will be processed.
  c. Regarding 3rd cycle of NAAC accreditation identify areas to be strengthened, by reviewing the entire process and to conduct Academic & Administration Audit in month of Jan to Feb 2018.
  d. UGC permitted us to do review in 2017 it. A 10 member committee with Chairperson has to be constituted in Aug and the review process should be completed by Oct 2017.
  e. Centres of Research performance to be monitored from Aug – October, so as to present preparation for the UGC review committee. Identify strategies to meet the requirements.
  f. NAAC new format should be sensitized in two stages. First stage should sensitize the HODs and then followed by all staff. It is suggested to mail the new format to all IQAC members.

Best Practices:
Dr Thangamuthu suggested changing the 2nd best practice "Benchmark and transparency in Academic performance evaluation online". The committee agreed to change and to include one of

the NSS activities of the Institution viz. "Open Defecation, Garbage and Disease Free Adopted Villages" as 2nd best practice.

IQAC year planner June 2016- May 2017

- Dr. Chamundeeswari, IQAC Coordinator presented the 2017-18 year planner.
- Dr SPT suggested reorganizing the events mentioned. He suggested initiating AAA committee work in 2017 itself and conducting Academic & Administration Audit in 2018 early.

  The General Body approved the AQAR 2016-17 with the inclusion of suggested modifications.

The meeting was adjourned and Senior Coordinator thanked the external experts. The Vice Chancellor thanked all the members for their active participation.

Dr. P V Vijayaraghavan
Chairperson / IQAC

Sri Ramachandra
Medical College & Research Institute (Deemed to be University)
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Minutes of the Meeting

Name of the Meeting: Internal Quality Assurance Cell (IQAC)			
Venue: Vice Chancellor's office		**Date: 04.07.2018**	**Time: 11.00 AM- 1.00 PM**
Chairperson		Dr P V Vijayaraghavan	
Senior Coordinator		Dr A Ravi	
Coordinator		Dr D Chamundeeswari	
External Members Prof Thangamuthu, Former Vice Chancellor, Bharathidasan University		Present	
Mr N Kanniah, General Secretary (SRMU)		Apologies	
Mr V Ramesh, CEO , Professional Skill Training & Consultancy P Ltd		Present	
Dr. N.T. Arunkumar, Representative of IT Innovation Promotion, Govt. of A.P		Present	
Members		**Status**	
Thiru. V. Swaminathan		Apologies	
Thiru. N. Natarajan		Present	
Prof. S.P. Thyagarajan		Present	
Prof. K.V. Somasundaram		Present	
Prof. A. Ravikumar		Present	
Prof. K. Balajisingh		Apologies	
Prof. P. Sampath Kumar		Present	
Prof. Roopa Nagarajan		Present	
Dr. S. Rajendiran		Present	
Prof. R. Padmavathi		Present	
Prof. Latha Ravichandran,		Present	
Dr .S. J. Nalini		Present	
Prof. N. Malathi		Present	
Dr. M. Haripriya		Present	
Dr. K. Vengadakrishnan		Present	
Mr. P. Antony Leo Aseer		Present	
Mr. Balaji Srinivasan		Present	
Dr. M. Krishnendu Mukhopadhayay		Present	
Alumni Members		**Student Members**	
Dr. Navin Alexander	Apologies	Ms. M. Lekhaa	Present
Dr. Mohan Choudhary	Present	Mr. K. Abijit Vasan	Present
Dr. V. Pavithra	Present		
Agenda		1. Approval of AQAR report for the year 2017-18	

	2. Academic & Administrative Audit Report submitted to NAAC
	3. Preparation for NAAC Cycle 3 Accreditation
	4. Any other matter permitted by the Chair.

The Vice Chancellor welcomed the external experts and explained the mechanism of collection of data and analysis.

- The Vice Chancellor said that the College Quality Cell is created with Dean/Principal as Chairperson & Vice Principal as Secretary.
- The previous meeting of the minutes held in July 2017 was circulated to the members and was approved by them.

The IQAC Senior Coordinator, Dr. A Ravi presented the Annual Quality Assurance Report for the year 2017-2018.The presentation was made under the heads: Curricular reforms, Teaching learning & Evaluation aspects, Research & Extension activities, Infrastructure augmentation, Student support activities, Best practices, SWOC & Future Plans.

The following aspects were deliberated and suggestions were made for action.

Curricular Reforms & Feedback:

The feedback obtained from various stakeholders was presented by the Senior Coordinator.

Dr. S P Thyagarajan suggested to compare the feedback obtained in the current year with that of previous year, identify the areas of concern, and to provide the actions taken towards the issues even though they show very small percentage. He also added that open ended questions can be analyzed, using the software which can pick up the keywords. The IQAC should forward the access identified as recommendations.

Dr P V Vijayaraghavan emphasized that feedback from employers has to be obtained, and analyzed.

Teaching-Learning & Evaluation:

Dr P V Vijayaraghavan insisted that Teaching & Learning has to improve as pass percentage at UG level is less compared to PG.

Dr. Thangamuthu emphasized that the institution level student progression should utilize the internalizing process to improve pass percentage in various courses. He also added to find the kind of learning outcome through conduct of exit interview, and competency assessment. It can be done through feedback from the students through a structured questionnaire more focused to curriculum and it should be statistically viable and thereby the exit.

Research, Innovations and Extension:

Dr. Ravi, the Senior Coordinator while comparing the research publications mentioned that even though the number of paper publication has decreased, the Quality of the publications has been increased as revealed by the increase in the impact factor.

Dr. Arun Kumar emphasized and to conduct Hackathon for incubators in the incubation center with PG's, Research Scholars to tie up with NASSCOM to invite companies. He also asked to incubate culture of innovation by setting innovation start up bazaar.

Dr. S P Thyagarajan explained about the Resurgence portal & Institutional research profile. He said the University gives importance to research publications. It provides selection of journal for submission of manuscript, time taken for publishing impact factor of journals, payment details in case of paid journals, Institutional profile, H-index and impact factor besides summary report of the entire institution. He emphasized to include the sensitization program of the researgence portal conducted University/Faculty/Department wise to be added in the AQAR.

Infrastructure and Learning Resources:

Dr. S P Thyagarajan said that currently the University is giving priority to IT technology and knowledge transfer. He said 3 incubatees are in functional areas. He said the output on the IT technology activity should be presented in the next meeting. Dr. P V Vijayaraghavan said every class room will be provided with internet connectivity so that e-learning can be facilitated. Mr. Ramesh recommended that Mr. Senthil Kumar, Safety Officer, Hyundai can help to augment safety measures in the university.

Student Support and Progression:

Dr. P V Vijayaraghavan said that placement outcomes can be measured only for the previous academic year and suggested to get the feedback from HR of all hospitals/industries wherever our students joined.

Mr. Ramesh asked the IQAC to create a healthy competition for all colleges by conducting Quality Awareness week for documents and data.

He stressed to increase visibility through NEET coaching, free scholarship to students in district schools.

Governance, Leadership & Management:

Dr. Ravikumar stressed that training activity can be carried. IT can join in structuring training programs. He also emphasized website up gradation to meet global ranking requirements.

Dr. Latha & Dr Ravi told to include the Chairman & Secretary of CQC's as part of IQAC. Dr. Ravi added that the Finance Director should be a nominee in the IQAC.

Dr. Roopa asked to work towards 'Perception' and said to identify set of experts as it is required by

NIRF. Dr. S P Thyagarajan asked to compile all our collaborators outside the institution, create a database and to provide guidelines to choose the experts and let it be a part of CQC's work.

Dr. Latha asked IQAC to declare 2 specific quality indicators in the beginning of the year so that all constituent colleges can work for it and in the end of 1 year it is internalized and the same can be included as best practices. She also said at the end of one year all the faculty will be trained in blended learning.

Dr. Thangamuthu emphasized to include "Organizational structure of IQAC" as one of the best practice.

Dr S P Thyagarajan insisted to improve visibility of IQAC by offering training programmes to IQAC's, of other institutions.

Dr Ravikumar suggested to include e-governance as one of the best practice.

Agenda – 2: Dr. S P Thyagarajan said a revised student satisfaction survey will be published by NAAC in the new health sciences manual and hence he asked IQAC to conduct the awareness workshop on student satisfaction survey in the month of September.

Dr. Latha stressed that the SSR for NAAC Cycle 3 accreditation – can be prepared by individual CQC'S and a healthy competition between units can be indicated.

Any Others : -

Dr. Vijaysagar said MHRD started NPTEL clubbed with SWAYAM and this enables good quality lectures to all students in rural area. He also said so far 40 lectures were delivered and recorded in phase I and phase II.

Dr. Balaji said that cadaver skills lab is a new technology to use cadaver for research and should be video graphed and put in the website. Further advanced embalming workshop, can be recorded and uploaded in the NPTEL portal.

Dr. Pavithra said that alumni association has launched Alum book. Alumni ID card, best alumni award are introduced. Alumni day is also organized every year. She emphasized that an international alumni cell can be initiated.

Dr. Rajendiran said all MOU's should be transferred to derivable outcomes. He also said that only 30% of MOU's are very active.

Dr. Chamundeeswari presented the year planner and the members gave suggestions to add more awareness programs to sensitize about NAAC Accreditation new manual.

Finally the coordinator of IQAC thanked all the members for the inputs and the meeting got adjourned.

Dr. P V Vijayaraghavan
Chairperson / IQAC