SRI RAMACHANDRA
INSTITUTE OF HIGHER EDUCATION AND RESEARCH
(Deemed to be University)

Minutes of the General Body Meeting

Venue: IQAC Board Room, Medical College		Date: 29.11.2023	Time:11.00 AM – 1.00 PM
Chairman		Dr.Uma Sekar	
Co-Chairman		Prof. Mahesh Vakamudi	
Senior Coordinator		Dr. A. Ravi	
Coordinator		Dr. D. C. Mathangi	
Ex-Officio Members			
Thiru R.V. Sengutuvan, Pro-Chancellor			
Prof. K. V. Somasundaram, Professor of Eminence & Advisor (Academic)			

External Members		**Status**
Prof.S.P.Thyagarajan, Distinguished Professor & Advisor to Chancellor Vellore Institute of Technology, Chennai,		Present
Dr. W. Selvamurthy, President, Amity Science, Technology and Innovation Foundation (ASTIF) Director General, Amity Directorate of Science and Innovation (ADSI) Chancellor, Amity University, Chhattisgarh		Online
Prof.C.Thangamuthu, Former Vice Chancellor, Bharathidasan University, Trichy		Apologies
Mr.P.Balasubramaniam, Retired Commissioner of Police, Madurai		Present
Mr.V.V.Eashwar Prasad, Head-Pre-Sales, Architecture and Migration, SDU India Location Head- Chennai Ericsson India Global Services Pvt. Ltd.		Present

University Officials			
Prof. Roopa Nagarajan	Present	Dr. R. Sivakumar	Present
Dr. Kalpana Balakrishnan	Present	Thiru. J. Ravisankar	Present
Dr. S. Anandan	Present	Ms. Jhansi Lakshmi	Present
Dr. Latha Ravichandiran	Present	Mr. Vasanth Kumar	Apologies
Dr. Jothi Malar	Present		

Steering Committee Members			
Dr. Latha Ravichandiran	Present	Dr. Narasimman Swaminathan	Present
Prof. T, Ragunathan	Apologies	Dr. S. K. Balaji	Present
Dr. S.J. Nalini	Present	Dr.R. Padmavathi	Present
Dr. Selvam Jesiah	Present	Dr. K. Sridharan	Present

Core Committee Members			
Dr. Leena Dennis Joseph	Present	Dr. Deepak Moses Ravindran	Present

Dr. Lakshmi Venkatesh	Present	Ms. Shelia Elangovan	Present
Dr. J. Srikanth	Present	Dr. V. Vettriselvi	Present
Dr. S. K. Balaji	Present	Dr. C. Ramesh	Present
Dr.R. Padmavathi	Present	Mr. K.Subbiah	Apologies
Dr.Santhi Silambanan	Apologies	Dr. Allan Mathew Punnoose	Apologies
Dr.Sridharan K.S.	Present	Dr. Sai Aditiya Raman	Apologies
Dr.M.Anitha Rani	Apologies	Dr. P. Ashokkumar	Apologies
Dr. Mohanapriya T	Present	Dr. P. Sankar	Present
Dr. Krishnendu Mukhopadhyay	Apologies	Mr. V. Vasudevan	Present

Special Invitees				
Dr. Balaji Singh	Apologies	Dr. Selvam Jesiah	Present	
Dr. H.Tamizhchelvan	Present	Dr. S. Sankar	Present	
Dr. Jerad Suresh	Present	Dr. Jolly Roy	Apologies	
Dr.S.J. Nalini	Present	Dr. Solomon Paul	Present	
Dr. Narasimman Swaminathan	Present	Dr.T. Ragunathan	Apologies	
Dr. Sudha Warrier	Present	Dr. Prakash Boominathan	Present	
Dr. Antony Leo Aser	Apologies	Dr. P. Raghuram	Present	
Alumni Member				
Dr. V. Pavithra	Present			
Placement Cell				
Mr. Sundaravadivel	Present			
Student Members				
Mr.K.Jhai Kiran	Apologies	Ms.S.Jessica Janet	Apologies	

Agenda	1. Action taken report on the GBM conducted on 16th December 2022 2. Developmental Initiatives taken by IQAC 3. Benchmarking for key areas to scale up the University 4. New proposals from IQAC 5. Any other matters.

Dr.Uma Sekar, Hon Vice Chancellor and Chairperson of IQAC, SRIHER, welcomed the External members and the internal members for the meeting. GBM meeting started with the self-introduction of all the members. Hon VC highlighted the major outcomes from the last GBM. The start of the meeting was with an important statement from the Vice Chancellor that "There are opportunities for enhancement". She requested IQAC Senior coordinator, Dr. A. Ravi to go over the meeting on the agenda.

IQAC GENERAL BODY MEETING HELD ON 29TH NOVEMBER 2023

Agenda 1 : Action Taken Report based on the GBM inputs of the 16th December 2022.

Dr. A. Ravi presented the Action Taken Report based on the GBM inputs of the December 2022. Members approved on the submission.
Reconstituted of IQAC, and Reconstitution of the Steering Committee and Core Committee:

Suggestions by the Experts and Members	Action to be taken	Responsible person	Target Date
Dr.Selvamurthy sir suggested that most of the actions are completed. • Strategies for improving ranking & accreditations • To list the Institute efforts and outcome of the efforts to improve ranking • He thanked all the members for implementing the recommendation of the previous meeting. • He suggested that efforts to improve quality in Academics, Research, Innovations, and Ranking & Accreditations could be highlighted.	Steering committee has already come with an action plan suggesting improvements in the areas concerned, Format of the plan of action has also been envisaged. **Annexure-1: NIRF 2023.pptx**	University	30.03. 2024
Dr.SPT sir suggested early proactive measures to be taken in each of the points discussed in the previous GBM • He appreciated and applauded the IIT Madras & SRIHER MoU for MD/MS PhD Integrated program. • He also cautioned the implementation of the program as to inculcate the research motivation in PG Medical students. • He highlighted the learning from the PG-ICMR Research Scholarship for MD students should be taken to make the success of this MoU as the entire country is watching us now with this important MoU.	*Sensitisation of Post Graduates on Publication and SR-ship* Dean Research has done analytical study on the PG-ICMR research scholarship. Based on the recommendations from this analytical report, appropriate actions to be taken.	Dean Research & Dean Medical College (Along with the Academic Office)	30.04.2024
He suggested for identification of person, department or faculty responsible for taking a particular action of the Action taken report in order to maintain the accountability factor. To identify a coordinator to execute the action in a quantifiable way to improve quality in every step is imperative.	IQAC has already analysed and identified the responsible person/dept/section for each of the quantifiable measures.	IQAC Senior Co-ordinator	30.03.2023

Agenda 2: Dr. Ravi presented Quality Initiatives by IQAC
Apart from the routine documentation
• Timely submission of AQAR, NIRF, AISHE and participating in AISHE audit
• Preparation of University Annual Report

Suggestions by the Experts and Members	Action to be taken	Responsible person	Target Date
Prof. S.P.Thyagarajan appreciated the efforts taken by the IQAC's proactive initiatives in participating in the various ranking/grading. ▪ He reiterated that apart from participating in the mandatory ranking and accreditations, SRIHER should focus on International ranking processes with analysis down to micro details and presenting a proposed plan of action to the decision making bodies of the university.	Steering Committee has already initiated the process of identifying the level of entry into International rankings (QS- Subject-wise- Medical / Asian ranking) Internal assessment and gap analysis to be made prior to submission of the data	IQAC Senior Co-ordinator Dean & FQC Medical College	30.04.2024
Dr. SPT sir asked for the Root cause analysis for a drastic lowering of ranking at all levels and what is the counter measures taken.	This is being done periodically by the IQAC for University level. This year College level analysis and action plan has been done by the FQC (Dental & Pharmacy)	University – University level Dean/Principal of the corresponding College	One month within the date of the NIRF result declaration
Dr. Selvamoorthy suggested to participate in QS ranking in the strong Areas of the university	Dr. Ravi clarified that the institute is planning to participate in subject QS ranking in 2024.	IQAC	Participate in the year 2024

Agenda 3: Presentation of NIRF 2023 Analysis
NIRF Analysis and Benchmarking (Annexure 1 & 2): NIRF 2023.pptx Quality Benchmark-NS.pptx
▪ In-depth analysis of NIRF 2023 was done
▪ Benchmarks were identified for key indicators used in various ranking, specifically NIRF
▪ University level Benchmarks were derived and Benchmarks for the 14 Faculty were deduced
Dr. Mathangi, IQAC Coordinator, presented the NIRF data analysis for the previous years based on the following
▪ Year-wise analysis
▪ Comparison with peers
▪ Pain points identified with focussed action plan was explained
▪ Research & student strength were the top priorities where the action taken and future action plan were presented.
▪ (Research was presented by Dean, Research)

Suggestions by the Experts and Members	Action to be taken	Responsible person	Target Date
Dr. Selvamurthy sir suggested the following points for improving the rankings **Research specific** • Research is getting a lot of weightage in Rankings & Weightage • Identify the components of research need to be	Detailed analysis has been done by the Dean (Research) and initiatives taken. These have to be implemented ASAP in full spirit. *Pro VC explained the benchmarking of SRIHER was done against certain Institutions after the NIRF and NAAC and the identified two areas*	Dean Research & University	30.04.2024

strengthened (Funded projects, patents, publications, Extension activities, International collaborations) • To constitute a core group for academic and research and concentrate on the subsets to be strengthened. • The team to be created to perform the gap analysis and submit the report to the Hon VC. • Suggested for collaborative research to improve citation index • To make use of the MoUs (National & International) in a productive way to fill the gap analysis identified. • Identify the strategies and try for implementation	*where SRIHER lacks were Research & Perception. He detailed the actions taken so far by the University* • *The API framed has been broken down into three components aligned with the university goals and objectives.* • *The University Governing Council is framed which constitutes of all faculty heads to catalyse the benchmark on bimonthly basis.* • *To create focus report and targets linked to the API will enable meeting the benchmarks of individual constituent faculties.* • *The next level is the conversion of API to eAPI where the everyday working of the faculties and their activities is being recorded to track their own improvement on the quality.* • *To reimburse the APC charges, also to provide incentive & increase the PhD stipend and involve them as Teaching Assistants.* • *Revision of International conference and national conference Reimbursement policy along with the Updated Publication Reimbursement Policy.* • *To increase the target of PhD applications to 120 and also encouraged the online tool created to identify PhD areas by the Academic officer.*		
Academic Programs • To form a committee to recommend the shutdown of certain courses as this may directly reflect in the rankings. • Internationalization is very important to attract students across diversities.	*Hon VC updated that 2 courses are being discontinued as there is no student admission and demand which has a direct impact on the ranking.* Registrar and Academic section to analyse and propose implementation points and to attract	Registrar	30.01.2024

	students (diversity).		
To identify the process model to execute the activities for accountability to bring the change, recommend and implement the same. • Recommended 3 levels of IQAC (Institutional level, Domain level & University level) 3 layer level of implementation.	*Dr. Ravi & the VC clarified the presence the 3 level committee at IQAC core committee (University level), IQAC Steering Committee (Domain level) & FQC (Institutional level).* *FQC has started the process of identifying the lacunas & steps to improve in the respective faculties.* FQC to submit monthly meeting Minutes and ATR on the qualitative metrics identified. IQAC Steering committee to review the process and give appropriate suggestions/action plans if needed.	IQAC	31.01.2024
To create dashboard (Software like Trello) to track the work done & to be done and monitor the present activities of Academic & Research committees.	To discuss with the IT Team for making this dynamic	IT Manager	30.03.2024
Suggested Image building, Publicity Branding & Social media implementation	SRIHER needs to work in this area. *Pro VC appraised the members of the initiatives taken by the university as follows* • *Conduct of student fest for market survey analysis along with 2 major Student Fair by 2024.* • *Third party agency for student feedback to identify the quality of the program in order to improve student perception.* • *Identified various postings to fill the gaps and needs of the university.* *Social Relations Manager, Dean-International affairs* • *One of the Major Initiatives to improve the perception* *SRIHER IIT Madras PhD program and Setting up of Health centre at SIPCOT, Irungatukotai and SRI city.*	Communication Team, Media Relations and new PRO and Dean/Director International affairs	30.03.2024
Dr. Selvamurthy appreciated and welcomed the initiatives as these			

will strengthen the ranking			
Mr. P. Balasubramaniam, Retired Commissioner of Police, Madurai asked clarifications for the fulfilment of MD seats and other courses admission process.	*Pro VC sir explained the admission of MD seats as per National Demand.* • *Since the number of seats in Govt. colleges has gone up, few revisions in fee structure have been implemented to attract students to private universities.* • *Benchmarking of fee structure of top medical colleges were taken into consideration and fees are fixed accordingly.* • *Fee structure to be updated in NMC portal as Fee structure reduction as per Nation Demand as well as Dynamic pricing would be applicable from this year according to the demand.* *Thiru. J. Ravisankar, Director Finance, assured that 95% of the seats are filled in the previous and present year in the first round.* • *The admission cell is confident to have 100% seat filled in the upcoming years & in case of any fee payment reduction will be taken according to the call from the management.*		
Mr.Eswar Prasad from Ericson, suggested he could help for Market research analysis (Cost & Price) and branding of programs.	Registrar and Academic officer to discuss with Mr.Eswar Prasad to take this forward	Registrar and Academic officer	30.03.2024
Prof. SPT suggested • Academic Performance Indicator and Performance based Appraisal system initiated in 2020 is yet to be implemented. • The reason for other universities surpassing SRIHER is by setting up a Performance Indicator which is the reason behind many universities improving their ranks. • In case of SRIHER the management & officials is not convinced about the performance indicator. • It's high time to setup a performance indicator for each constituent college taking in to consideration the individual demand.	GM HR to work on the points suggested in consultation with Dean Research and Pro VC	GM HR	30.03.2024

• He suggested restarting the Performance Indicator in order to compete in this competitive world. • He suggested for implementation & equally facilitate the same among the faculties • Publication reimbursement policy to be facilitated which directly has an impact on the student admission in the future.			
Dr. Selvamurthy appreciated and welcomed all the initiatives taken in the past 6 months and forecasted will yield results soon & suggested the following • To promote student research which will increase publication • Placement cell to be proactive & networking with Alumni • Formulation of Research Incentives in a focused manner • Promoting ease of performing research	To implement the analysis done by Dean Research	University	30.03.2024

Agenda 4 : Research Promotion Initiatives
Research Enhancement initiatives of SRIHER were presented by Dr. Kalpana Balakrishnan, Dean Research.
- Bird's eye view of research output of SRIHER was given for the year 2021-22
- On-going grants: 42 Crores (56 projects); New sanctioned grants: 22 Crores (23 projects); Nidhi Grants: ~1 crore; Funding Agencies:21; Newly submitted Projects 127
- Total Patents: 14; Total Copyrights: 6
- Total Publications : 991; Total Citations: 15,750; Average Impact Factor: 3.75; Highest Impact Factor: NEJM 158.7

Publication Tracker with Ratio (P/F)2021 & 2022 was presented dropped down to the 14 major faculty and to the individual teaching faculty too
- Publication boot camps initiated and Publication Tracker will be done on monthly basis from 1st December 2023.

List of On-going & Completed grants 2022-2023 were presented
Summary of Requirements for Faculty were detailed including Time Availability, Capacity Building workshops, Infra-Structure/Consumable Allocations and Reimbursements for publications @ Acceptance (All Scopus/WOS indexed publications with IF>1 was followed)

To encourage and motivate all faculties of SRIHER Awards initiated & disseminated to faculties during University day celebrations 2023
- Dr. Paul Braunchweiger Research Publication Excellence Award for Best Original Research Publication with SRIHER Lead Authors
- Dr. Kirk. R Smith Award for Best Research Publication (Highest Impact Factor)
- Research Publication Excellence Award for Maximum number of Q1 publications
- Junior Researcher Excellence Award for all round research excellence
- Research Productivity Excellence Award for Faculty with highest average publications
- Research Productivity Excellence Award for Faculty with highest volume of grants
- Research Impact Excellence Award for Faculty with highest number of citations
- Dr. Sergio G. Litewka -Patent Award
- Dr. Kirk. R Smith Award for Best Research Publication

- Prof. S. P. Thyagarajan Award for Best Research Publication
- Dr. Lalitha Kameswaran Award for Best Research Publication
- Dr. Kirk. R Smith Award for Best Research Publication
- Chancellor Shri. V. R. Venkataachalam Award for Best Research Publication
- Dr. Lakshmanan Award for Best Research Publication
- Dr. Peter Fernandez Award for Best Research Publication
- Chancellor Shri. V. R. Venkataachalam Award for Best Research Publication
- Thiru. Govinda Rao Award for Best Research Publication

Priority Resource Requirements

Completed
- Publication Reimbursement Revisions
- PhD Student Fees/Stipends
    - Common Resources for Publications - iThenticate

On-going
    - Grammarly, SPSS, Reference Manager Software , RedCap
- Cost revisions for research based investigations

Action to be completed
- Fulltime Additional Staff @CRF Accounts with part-time engagement from Purchase/EDP
- Technical Grants Manager @CRF
- Contingency Grants for Grant Recipients
- Research Professors/Assistant Professors

Benchmarking Research Impact
- Faculty Wise Publication Targets (New PGMC functionality, New Publication Reimbursement Policy)
- Research Grant Targets (New thematic Clusters; New infra-structure)
- Research Networking (Science Day, Weekly RIP Seminars)
- Research Accountability for Intra-mural Support
- Research Visibility (Citations, Website, Social Media)
    - *National Task Forces*
- **PhD Student Intake and Support**
- **Patent Support**
- **Research Administration**

Suggestions by the Experts and Members	Action to be taken	Responsible person	Target Date
Prof. SPT sir appreciated the efforts taken and outcomes that were presented. He advised that we need to work on fixed targets and timelines	• Faculty Benchmark has been identified and the FQC to funnel it down to each department and to each teaching faculty.	Dean Research	30.03.2024

• Ratio of faculty & funded projects to be increased • Schemes to be introduced Eg: Periodic workshop on proposal writing	• This needs to be addressed with outcome based workshop, handholding of faculty to guide and promote proposal submission. • Increase in the number of submitted projects and facilitate in improving the quality of the proposals prior to submission with faculty mentors. • As the schedule for most of the funding are known prior, thematic workshops to meet the timelines of the funding agencies to be conducted proactively.		
Thiru Ravishankar questioned on the GST applicable for grants to which SPT sir said that grants are under GST, however government grants can get subsidy and clarifications are required under concerned agencies.			
Dr. Selvamoorthy appreciated the efforts taken by the Dean (Research) in improving the Research Ecosystem at SRIHER. Several initiatives taken await outcome. He added the following points. • Number of patents are less. There is need to mine patentable knowledge. Technology transfer should be focussed on. • Encourage start up policy, like Director + Faculty, Student + Faculty, etc. • Focus on International grants, but prior to it work on the quality of the proposal, prior to filling • Establish monitoring system • Optimize internal and external use of research infrastructure as it is National wealth • Identify non-performers and differentiate the performers to that right message goes to all faculty	Measures listed by the Dean Research addresses these points.	University	31.01.2024

Agenda 5: Benchmarking & Proposals from IQAC
Dr. Mathangi presented the following initiatives by the IQAC
Participation in THE Impact Ranking
- THE Impact Ranking 2023 – 83rd Rank Globally in SDG 3 – Good Health and Wellbeing
- Participated in THE Impact Ranking 2024 with all submissions

MoU signed by SRIHER
- Validity and Outcome from the MoU analyzed by IQAC
- Focus on MoU with Institutions with high global ranking/Institutions from SAARC countries

- MoU which have an impact in the community

University Policies
- Review and update of policies were done
- Certain new Policies also developed

United Nations Sustainable Developmental Goals
- Registered as Academic Partner in UN SDG
- IQAC in co-ordination with Student Council conducted activities to sensitize students on UN SDG
- August 28 to September 24, 2023.

IQAC Programs
- NAAC Sponsored National Conference on " Health Professional Education & NEP 2020 – 24-06-2023

IQAC Workshops Conducted
- Quality in Research Writing – BMJ Scientific Writing Team and Editor [10.05.2023]
- United Nation Sustainable Goals – **Dr. L. Ramesh**, Professor, Dr. MGR Educational & Research Institute, President, The Institution of Greens Engineers [26-08-2023] No. of Participants 49
- Value Added Course – **Dr. Mahalakshmi V N**, Dean (HPE), Aarupadai Veedu Medical College, [16-09-2023] No. of Participants 85
- International Ranking and Accreditation – **Dr.Lakshmi Thangavelu**, Dean of External & International affairs, Saveetha Institute of Medical & Technical Science 21-09-2023 for IQAC &FQC members only.

Elective course for MBBS
- Quality Metrics in Higher Education Institution

Suggestions by the Experts and Members	Action to be taken	Responsible person	Target Date
• External experts appreciated the initiatives taken by the IQAC. • Action plan based on this GBM deliberations to be drafted and reviewed bi-monthly to ensure the implementation process	• IQAC to prepare the GBM and disseminate the information to the FQC, responsible person identified with the specified target dates • Periodic follow up to be made and discussed in the steering committee meeting to ensure the successful implementation of the actionable points	Senior coordinator IQAC	31.12.2023

The meeting ended with a Group Photo of all the members and Dr. A. Ravi thanking the external members for their valuable suggestions and the internal members for their active participation.

Vice Chancellor